

# ON CHARGE OF EXPENSE PAYMENT

Body Corporate for ..... CTS .....

To: SSKB Strata Managers  
P O Box 8319  
GCMC QLD 9726

Date \_\_\_\_\_

Approved by \_\_\_\_\_ Signature \_\_\_\_\_

Description of On charge:

\_\_\_\_\_

On charge to – select either

a) Lot Owner                      b) Other                      c) Split Invoices across Schemes

a) Lot Owner              Lot Number \_\_\_\_\_ Account Number: \_\_\_\_\_

b) Other

Name: \_\_\_\_\_ Debtors Account number: \_\_\_\_\_

Address \_\_\_\_\_

Suburb \_\_\_\_\_ Postcode \_\_\_\_\_

Email address \_\_\_\_\_

Contact Number \_\_\_\_\_

c) Split charges across following schemes

Name \_\_\_\_\_ CTS \_\_\_\_\_ % \_\_\_\_\_

Name \_\_\_\_\_ CTS \_\_\_\_\_ % \_\_\_\_\_

Name \_\_\_\_\_ CTS \_\_\_\_\_ % \_\_\_\_\_

Name \_\_\_\_\_ CTS \_\_\_\_\_ % \_\_\_\_\_

NOTE: On charged expense details

Creditor Tax invoice to be attached to on-charge sheet and clearly coded as to where the expense is to be allocated in the general ledger.